

GRAFTON EDUCATION FOUNDATION, INC.
BOARD OF DIRECTORS MEETING
October 8, 2013

GHS Library Media Center

I. Call to Order

Bob Hoffman called the meeting to order at 7:00 p.m. This is a regular meeting of the Board of Directors.

Voting Board Members Present: Mike Cibulka, Mike Donahue, Bob Hoffman, Julia McNally, Renee Riddle, Karen Walton

Voting Board Members Excused: Bob Dunning

Non-Voting Board Members Present: April Shanks

Guests Present: Carol Stillmank, Pam Wizarde

II. Previous Meeting Minutes

Bob Hoffman submitted the minutes from the September 10, 2013 meeting for review. M. Cibulka made a motion that K. Walton seconded to approve the minutes. The motion carried 6-0.

III. Portraits in the Park – Julia McNally

Julia reported that there were 24 sittings, compared to 29 sittings last year. The scheduled date was rained out, but the sittings all were rescheduled. All of the numbers are not final, but the revenue is approximately \$720.

Portraits in the Park will be held again next September in Lime Kiln Park. Julia is planning to promote Portraits in the Park next August as part of the Grafton Area of Commerce's Ladies Night Out.

IV. Children's Resale – Pam Wizarde

Because there will not be a basketball scrimmage on the date of the Resale, there will not be a brat sale. The bake sale will be held. The John Long FBLA will help with the bake sale.

V. Newsletter – Carol Stillmank

Carol asked for suggestions as to what articles should be included in the newsletter. Suggestions included the Soupor Bowl, Hall of Fame inductees and the AT&T grant.

VI. Seeds to Harvest – Bob Dunning

Bob was not able to attend the meeting but provided the following report. \$1,130 was contributed by 13 donors. The cost of the mailing was \$1,285. Bob requested a list of parent addresses from Dr. Lightner. He felt a letter to parents would be an effective way to ask for donations to the annual Seeds to Harvest giving campaign. Dr. Lightner offered to meet with him.

VII. Treasurer's Report – Mike Donahue

Mike reported that the balance of the checking account is very low, but that funds are available in other accounts.

VIII. School District Payroll Deductions – Mike Donahue

Mike reported that so far he has not received any funds from the school district for the district employee payroll deductions.

IX. AT&T Foundation Grant – Bob Hoffman

Bob reported that the Foundation was successful in obtaining the \$3,000 grant from the AT&T Foundation. It will be used to fund the cost of the buses that will transport students for Grafton High School's Career Exploration Day on Oct 16th.

X. Soupor Bowl – Renee Riddle

Mike Cibulka reported that he has prepared a letter to solicit various levels of sponsors for the Soupor Bowl and it will be sent in the near future.

XI. Term Limits for Board Members – Bob Hoffman

Bob postponed a discussion of this item to a future meeting when all board members are present.

XII. Honorary Board Members – Bof Hoffman

Bob postponed a discussion of this item to a future meeting when all board members are present.

XIII. Other Matters

Bob Hoffman had several matters to report. He was contacted by Andy Wizarde who asked if three members of the Grafton Education Foundation would be available on October 17th, to help with a silent raffle in the GHS cafeteria as part of a tribute to veterans. Mike Donahue and April Shanks volunteered. Bob said that he would recruit a third person.

He has picked up the GEF Green Apple mascot costume that was ordered from Darcey Devens. However, several of the PCV connections are loose, so additional work is needed on the costume. He has tried unsuccessfully several times to contact her.

Finally, he suggested that the Foundation should upgrade its Google Drive EXCEL based file of contacts to a Data Base such as Microsoft ACCESS. It was suggested that Bob should also look into using Constant Contact as a possible solution.

XIV. Adjournment

J. McNally made a motion that K. Walton seconded to adjourn the meeting at 8:10. The motion carried 6-0.

Respectfully submitted
Bob Hoffman
Interim Recording Secretary