**GRAFTON EDUCATION FOUNDATION**

**BOARD OF DIRECTORS MEETING**

**GHS Library Media Center**

**October 16, 2017**

**7:00 p.m.**

**UNAPPROVED**

1. **Call to Order – Mike Donahue**

Meeting called to order at 7:02pm.

1. **Introduction of Guests - All
Board of Directors Present**: Mike Donahue, Tracy Brogelman, Kathy Korb, Amanda Olejniczak, Ann Roskos, April Shanks, Tammy Taylor, Joanne Ward, Michelle Bigler, Renee Riddle, Erin Schumaker, Kerry Feutz

**Board of Directors Excused**: Tammy Taylor

**Members Present**: Bob Hoffman, Mary Helen Hogan, Chris Hogan, Lisa Tagliapietra, Craig Gunderson

**Guests**: No guests were present

1. **Minutes of Previous Board Meetings (September)**

The minutes from the September meeting were approved with the addition of Kerry Feutz to the board members excused from the meeting. And the name Laura was changed to Lora in discussion of the grants section.

1. **School-Pak Update**

Erin said that schools were interested in the School-Pak. One of the concerns would be that if teachers could have the supply lists by the deadline in place by School-Pak. Teachers would need the supply lists by February but parents will not need to know their teachers until May. The discussion is if this year, with the school transitions, would be a good year to introduce this product. March or April may be more doable for getting the supply lists from teachers. Erin will talk with the School Pak owner about if this is feasible.

1. **Treasurers Report – Ann Roskos**$500 from Seeds to Harvest. $2000 donation from Fidelity will be counted as a Seeds to Harvest Donation as it has in past years. Ann will send the list of people who have donated on Paypal to Kerry Feutz to prepare thank you letters.

Payments are coming in from the Portrait in the Park event with VIP. 22 sessions were set up.

$854 from the GHS teachers for casual Friday donations.

1. **School Board Meeting Updates - Josephine Maehl**

Update to come in November

1. **Seeds to Harvest Update for 2017 - Tracy Brogelman**

38 checks for $2890 total

$2000 from Fidelity, as mentioned earlier

Some envelopes were returned due to address issues. Kerry has these envelopes and will look into the address corrections.

1. **Soupor Bowl 1/27/18 – Mike Donahue**

Lisa is working on Google Docs.

Letter is ready to go out regarding solicitation of sponsorship.

Bowling Tournament, Reverse Raffle, Online Auction, and Live Auction will be included again this year. We will need to look into an auctioneer for the 2018 Soupor Bowl. Mike will follow up on this item. Kevin and Scott may be good auctioneers.

Consensus is that bowling team sign-up can go out closer to the Soupor Bowl.

GHS is not interested in making the bowls. Joanne will be checking with the new teacher at JLMS to make 50 - 75bowls. Mike will check with the Senior Citizen Center for 25 bowls. Mike and Joanne will be discussing this matter with April. April will need to order glaze ASAP.

We need raffle tickets by Thanksgiving, ready to sell. It will take about 1 week to manufacture.

Discussions with US Bank regarding sponsorship are underway (Mike and April)

1. **GEF Salvage fundraiser**

Renee and Lisa went through schools and took pictures. Items will be salvaged from the remodel project. They have been in contact with Jeff and this has been approved. Renee and Lisa will have to recover items when the time comes. These items will be auctioned off with proceeds benefiting the GEF.

1. **2017 Grant Update – Tammy Taylor**

The goal is to have the 2017 grants awarded by the end of the fiscal year. Karen Walton, Tammy Taylor, and Kerry Feutz are currently on the committee to review grant requests. Letters need to go out to those that applied but did not receive grants. These denial letters would be delivered into the mailboxes when grant awards are being handed out in the schools. Consensus was to have one person on the Grant Advisory Board to always have these letters prepared and ready for distribution when grants are being awarded.

1. **Portraits in the Park**

22 families participated – payments/donations have been coming in.

1. **2018 Color Blast**

Monday May 21st at GHS on the track. Back-up will be John Long MS in case construction gets in the way. Lisa will talk with Mary at PWSB to ensure they are still on for sponsorship.

1. **Additional Committee Reports - All**

Airheads for the Christmas Parade need graphics. Carol Stillmank will help Joanne with the graphics.

Business card created by Bob H. Great and easy to hand out at all of our events for those interested in joining.

There was also discussion about having yard signs out at the schools on Mondays of our meetings (ex: “Join us tonight for a GEF Meeting”)

1. **Other Matters - All**

Website updates look good. Any suggestions let Mike know and he can get in touch with Sean.

1. **Adjournment**

The meeting adjourned at 8:00 pm.