

GRAFTON EDUCATION FOUNDATION, INC.
BOARD OF DIRECTORS MEETING
July 13, 2010

GHS Library Media Center

I. Call to Order

B. Hoffman called the meeting of the Board to order at 7:00 p.m. This is a regular meeting of the Board of Directors.

Present: C. Bauer, S. Davis, M. Donahue, B. Hoffman, R. Kranitz, S. Vepraskas and K. Walton

Excused Absence: R. Riddle

Guest: April Shanks

II. Previous Meeting Minutes

B. Hoffman submitted the minutes from the June 8, 2010 meeting for review. No additions or changes were made. M. Donahue moved to approve the minutes as presented; seconded by S. Vepraskas. Motion carried 6-0.

III. Treasurer's Report

M. Donahue presented the Treasurer's Report for review. It remains essentially unchanged, except for a few donations made as a memorial to Ralph L. Zaun. The balance is now \$10,000. Motion made and seconded to approve the report as presented. Motion carried 6-0.

IV. Committee Reports –

A. Executive – Nothing to report.

B. Fund Raising – S. Vepraskas offered suggestions and there was a discussion of ideas.

C. Governance and Nominating – Nothing to report.

D. Grant Committee – A discussion was held regarding the forms which were previously distributed via email. On the

application, we need to add "school served" and "letters of endorsement". We need to post these forms to the Web as "Draft".

A discussion was held as to how to handle invoices on funded projects. For example, if a grant is \$5,000, who watches that the invoices do not total more. We discussed the procedure and what to do if less than the grant amount is spent. B. Hoffman, M. Donahue and K. Walton will meet with the District to discuss.

- E. Publicity – B. Hoffman will be contacting the Lions Club and Rotary and others.

V. Old Business

* *C. Bauer arrived at this point* *

- A. Seeds to Harvest Committee – S. Davis reported that we need to get items for the auction. We discussed a 50/50 raffle and other items. R. Kranitz will check raffle references in by-laws and requirements for license. M. Donahue will develop a form of receipt for donations.

We need volunteers at the program and teachers to help get auction items. The directors need to "meet and greet".

- B. Report of Summer Public Relations Effort –
 - i. *Brochure* – The next meeting of this committee will be July 20th. They will be drafting leaflets and booklets in Publisher.
 - ii. *Holidaze Parade* – We need to throw candy (green apple tootsie rolls) to draw attention to GEF. S. Vepraskas to get with Cindy Schaefer.
 - iii. *School Registration* - The directors should all be present August 27th at the first high school home game. Shirts were ordered; details to come soon via email. We need volunteers for school programs.

- iv. *Pioneer Contributor Festivities* - Schoewalter will bring in large check. May have possible scavenger hunt.

VI. New Business –

- A. Approval of Grant Committee Recommendations – We will review forms at August meeting. The website is not yet complete. A. Shanks to meet staff at each meeting. We discussed the Proposal Evaluation Rubric and the point system – 1,2,3.

VII. Other Matters – None.

VIII. Adjournment

There being no further business, C. Bauer moved the meeting be adjourned; seconded by S. Davis. Motion carried 7-0.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Richard Kranitz
Secretary