

GRAFTON EDUCATION FOUNDATION, INC.
BOARD OF DIRECTORS MEETING
October 9, 2012

GHS Library Media Center

I. Call to Order

B. Hoffman called the meeting of the Board to order at 7:25 p.m. This is a regular meeting of the Board of Directors.

Voting Board Members Present: Mike Donahue (arrived at 7:40 p.m.), Bob Hoffman, Lisa LaMaster, Renee Riddle, Steve Vepraskas, Shawna Parsons, and Julia McNally.

Voting Board Members Excused: Abby Schroeder, Mike Cibulka

Non-Voting Board Members Present: April Shanks

Non-Voting Board Members Excused: Cristy Bauer

Guests Present: Steve McDonnell, Jean Van Sluys, Pam Wizarde, Karen Walton, and Bob Dunning.

II. Previous Meeting Minutes

R. Hoffman submitted the minutes from the September 11, 2012 meeting for review. J. McNally made a motion, R. Riddle seconded to approve the minutes. The motion carried 7-0.

III. Treasurer's Report

M. Donahue presented financials as of September 30, 2012. He reported there has been very little change in the financial status this month. Approval moved by S. Vepraskas, seconded by R. Riddle. Approved 7-0.

IV. Children's Clothing and Toy Resale

P. Wizarde reported that the sale has been bumped from the GES gym due to a scheduling conflict. The sale will be relocated to the GHS cafeteria pending its availability. R. Hoffman will discuss that with the boys' basketball coach. There is moderate interest in the Craft Fair portion and ads for the event will start this week. The Bake Sale portion will have about 25 bakers and will be run by the FBLA chapter from John Long Middle School.

V. GEF Website Maintenance

S. Vepraskas reported the enhanced website is ready. He noted that the GEF Newsletter will be added soon. S. Vepraskas asked that website corrections and additions be forwarded to him.

VI. GEF Souper Bowl 2013

R. Riddle led a discussion of progress on this event. The committee has toured the partially renovated Grafton Pub and Bowl and discussed the event with owner of the facility. R. Riddle described the owner's plan to set aside a portion of the profits of the Grafton Pub and Bowl and to distribute them to several community groups including the GEF. She also reported that preliminary work has begun on the event logo. In addition, she noted that many of the details are beginning to be fleshed out. The admission fee will be \$35 with a discount for groups. Free recreational bowling will be available and there will be a team tournament with a team entry fee. (M. Donahue and A. Shanks departed at 8:32 p.m.) Work is still being done on corporate sponsorships and potential raffles. There was a discussion about acquiring door prizes and raffle items.

VII. Christmas Parade

R. Hoffman reported no one had volunteered to organize a float for the Parade. There was a discussion of potential ways to promote our Souper Bowl event along the parade route including handing out cans of soup or packets of Ramen Noodles. No decision was made.

VIII. GEF Sponsorship Program

There was no report as M. Cibulka was not in attendance and R. Hoffman hadn't received a progress report.

IX. Board Expectations

R. Hoffman noted that item five of the draft document, *Expectations of Members of the GEF Board of Directors*, had been amended to specify those members of the Board that were empowered to speak to the media. There was a discussion of what constituted "financial support" by Board members. It was agreed that getting 100% participation by Board members and not the amount given individually was the most important factor. In addition, the amount contributed would be confidential. It was also agreed that the document would be valuable for recruiting prospective members and dealing with Board Member performance issues.

X. Additional Committee Reports

K. Walton reported that some grant winners are not following the procedures for processing their purchase orders. They are submitting the purchase orders to the district business office instead of to the GEF. This delays the processing. This will be emphasized when the procedures are distributed next year.

XI. Other Matters

There were no other matters.

XII. Adjournment

Motion to adjourn was made by S. Vepraskas, seconded by S. Parsons at 9:08 pm. Carried 6-0.

Respectfully submitted,

Steve McDonnell
Secretary pro-temp